



2019-20 Temporary Employment Salary Increase Procedures

Memorandum from UHR Compensation & Classification

June 21, 2019

Temporary Wage Schedules

The Temporary Wage Schedules can be accessed via the web link <http://www.hr.umich.edu/compclass/schedules/index.html>. Separate wage schedules exist for Temporary Professional/Administrative, Technical, Office, Allied Health and Trades/Service Maintenance classifications. Generally employees should be paid within these ranges but units may elect to use other sources of data in setting temporary salaries. NOTE: the Michigan state minimum wage is currently \$9.45/hour.

Merit Increases

Temporary staff members may be considered for merit salary increases, to be effective August 25, 2019. Merit increases for Temporary employees may be submitted via the file-attach method now available with the M-Pathways upgrade. The process for using the file-attach method can be found in My Linc at Wolverine Access <http://wolverineaccess.umich.edu/>. If the file-attach method is not used, individual Temporary Employment forms can be submitted for processing temporary merit pay increases.