

PRE-EMPLOYMENT  
SELF-DISCLOSURE OF INFORMATION

Per policy, the University of Michigan - Ann Arbor is required to conduct reference checks regarding misconduct of final candidates for academic appointments conferring tenure. This is to notify you that your current or most recent employer will be contacted.

Additionally, you may self-disclose any misconduct by answering the questions below. For the purposes of this inquiry, “misconduct” is defined as:

Any violation of employer policy addressing misconduct. Such policies may address, but are not limited to, discrimination, harassment, assault, bullying, inappropriate relationships with subordinates or students, violation of ethical duties, theft, financial mismanagement, research misconduct, insubordination, or absenteeism not protected by laws relating to medical leave or disability accommodations.

- 1) Have you ever been found to have engaged in any misconduct, as defined above?  
Yes/No
  
- 2) Did you leave employment during an active investigation into allegations that you engaged in misconduct, as defined above? Yes/No

Please keep in mind, an affirmative response is not an automatic disqualifier from employment; affirmative responses will likely necessitate additional follow-up.

Please confirm that you wish to proceed by completing and submitting this form within seven (7) business days via email to: [UM-IRCheck@umich.edu](mailto:UM-IRCheck@umich.edu).

Alternatively, you may choose to withdraw your application from further consideration.

Thank you for your time in answering these questions. We appreciate your prompt response.

If you have questions or concerns about this process, please contact [UM-IRCheck@umich.edu](mailto:UM-IRCheck@umich.edu).

Thank you

## Candidate Self-Disclosure

Have you ever been found responsible for or sanctioned or disciplined by a current or past employer, or professional association, for any form of misconduct or policy violation? This includes misconduct related to sexual harassment, sexual assault, and/or other forms of harassment, stalking or discrimination, research misconduct, professionalism, and bullying.

- Yes
- No
- If Yes, please explain and share any relevant details

Are you currently the subject of any pending employment related investigations or disciplinary proceedings?

- Yes
- No
- If Yes, please explain and share any relevant details:

Have you ever left employment while being actively investigated for any form of misconduct?

- Yes
- No
- If Yes, please explain and share any relevant details:

If I have been found to have violated my current or previous institution's policies governing faculty conduct, or if I have resigned while an investigation or inquiry was pending, this signed form allows my current or prior institution(s) to share that information with officials from the University of Michigan.

Print Name

Signature

Date