



Leveraging Technology Charge 2018



VOICES OF THE STAFF
UNIVERSITY OF MICHIGAN

Group Name	Voices of the Staff Network Team: Leveraging Technology
Network Membership	<ul style="list-style-type: none"> • Team Members • Facilitators and Advisors • Network team members will select two representatives and one alternate from the group to serve on the Core Team
Statement of Purpose	The Voices of the Staff network team for Leveraging Technology helps build a positive workplace culture for all by facilitating staff participation through regular dialogue between the team, stakeholders, and executive officers where the staff perspective will provide insight for building a welcoming university environment for all.
Objectives	<p>To examine the selected topic of Leveraging Technology by:</p> <ul style="list-style-type: none"> • Learning about technology tools available to staff to manage their professional and personal computing needs • Identifying and acting on opportunities for using technology to enhance the current workplace, and the workplace of the future, for staff • Exploring how technology can foster collaboration and communication • Identifying technology gaps affecting the entire university community • Exploring strategies for securing personal privacy • Exploring where technology could be used to save resources and make us more sustainable • Finding ways to share what is learned with the wider staff community
Scope	<p>Discussions/activities might include:</p> <ul style="list-style-type: none"> • Education about the topic through readings, guests, video presentations, etc. • Examination of peer institutions' successful practices technology solutions • White paper exercises on technology of the future and applications to our various work environments
Outcomes	<p>Outcomes may include (for illustrative purposes):</p> <ul style="list-style-type: none"> • Serving as a sounding board to provide advice and counsel for technology initiatives. • Suggesting to UHR and appropriate administrators, ideas to enhance technology for University staff members • Developing ideas for new programs and preparing proposals and/or business cases for new ideas • Implementing actions when they are in scope and approved
Boundaries	<p>Exclusions:</p> <ul style="list-style-type: none"> • Individual, local, and specific issues will not be addressed unless systemic • Issues subject to collective bargaining will be respected

Tasks/Activity Timeline	<ul style="list-style-type: none">• Monthly meetings or scheduled activities for network team members• By first meeting: discuss and establish responsibility for note taking• By second meeting: select two core team members and one alternate• Report Network activities at the Annual Network event
Deliverables	<ul style="list-style-type: none">• Options to promote participation and regular attendance at meetings will be identified by team members at the start of each year• Agendas, attendance, and meeting notes stored on the Voices of the Staff Google + site• One or more topic-focused, value-added activities within each two-year time span• Quarterly status updates to the Program Management Team• Report on team activities on the VOICES Google Drive site