**UMHS Children’s Center**

**2013 – 2014 School-Age Care**

**and School Cancellation Care Registration Form**

* **CHILD INFORMATION**

Name DOB Current Grade

Name DOB Current Grade

* **PARENT/GUARDIAN INFORMATION**

Name(s)

Address(es)

City/Zip

Home Tel ( ) Alt Home ( )

Cell Phone ( ) Alt Cell ( )

Work Phone ( ) Alt Work ( )

Pager # Alt pager #

E-mail Address

E-mail Address

* **DETAILS of SCHOOL-AGE CARE**
* School-age care is open to elementary-aged children of UMHS employees. Families with children currently enrolled at UMHS Children’s Center have priority to enroll beginning **Monday, 9/9**; all other families can enroll beginning **Monday, 9/16**.
* Care will be held at UMHS Children’s Center (2601 Glazier Way; 734-998-6195).
* We will have 15 spaces available each day that we offer school-age care. Registration is available on a first-come, first-served basis.
* School-age care requires **14 calendar days’ notice to refund payments**. There is a $25 cancellation fee for cancellations made before 14 calendar days of the care date. Cancellations made less than 14 calendar days in advance will not be refunded.
* Attendance is full-day only, 8:30 a.m. – 5:30 p.m. Extended care beyond these hours is not available due to staffing. You will be charged $2 per minute of care if you drop off before 8:30 a.m. or pick up after 5:30 p.m.
* Registration form, permission slip, emergency card and payment are due in order to register. Spaces will not be reserved until all required forms and fees are submitted.
* Children are required to bring a non-perishable lunch each day. AM/PM snacks are included.
* Please bring weather-appropriate clothing, as we WILL go outside each day! Weather permitting, the group will also travel on a field trip for a portion of each day.
* **TUITION FOR SCHOOL AGE CARE**

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **TIME**  | **COST** | **X TO ENROLL** |
| Tuesday, November 5 | 8:30 – 5:30 | $65 |  |
|  |  |  |  |
| Wednesday, November 27 | 8:30 – 5:30 | $65 |  |
|  |  |  |  |
| Thursday, January 2 | 8:30 – 5:30 | $65 |  |
| Friday, January 3 | 8:30 – 5:30 | $65 |  |
|  |  |  |  |
| Tuesday, January 28 | 8:30 – 5:30 | $65 |  |
|  |  |  |  |
| Monday, February 17 | 8:30 – 5:30 | $65\* |  |
| Tuesday, February 18 | 8:30 – 5:30 | $65\* |  |
| Wednesday, February 19 | 8:30 – 5:30 | $65\* |  |
| Thursday, February 20 | 8:30 – 5:30 | $65\* |  |
| Friday, February 21 | 8:30 – 5:30 | $65\* |  |
|  |  |  |  |
| Monday, March 10 | 8:30 – 5:30  | $65 |  |
|  |  |  |  |
| Monday, April 7 | 8:30 – 5:30  | $65\* |  |
| Tuesday, April 8 | 8:30 – 5:30 | $65\* |  |
| Wednesday, April 9 | 8:30 – 5:30 | $65\* |  |
| Thursday, April 10 | 8:30 – 5:30 | $65\* |  |
| Friday, April 11 | 8:30 – 5:30 | $65\* |  |
|  |  |  |  |
| Friday, April 18 | 8:30 – 5:30 | $65 |  |
| **\*Cost is discounted to $260 per week if registering for full weeks** | **TOTAL:** | **$** |  |

* **ADDITIONAL SPECIFICATIONS FOR SCHOOL CANCELLATION CARE**
	+ - * Care will be offered from 8:30-5:30 when Ann Arbor Schools are canceled district-wide. 15 spaces are available each day. There are two options for Cancellation Care:
1. Sign up on the **School Cancellation Care list** now:
* Pay a $65 fee now to have a spot reserved. This payment will be used toward the first cancellation day of the 2013-14 year. If there is more than one cancellation day, payment for additional days ($65) is required at drop-off.
* If you sign up on the school cancellation list but will not need care on a school cancellation day, call the Center by 7 a.m. to let us know. You will not be charged for the day if you call by 7 a.m. **and** we are able to fill the space. However, if your reserved space is not filled that day, you are still responsible for the $65 fee.
* If there are not any AAPS district-wide cancellation, OR if you do not use care for any of the cancellation days, you **will not** be refunded your $65 reservation fee.
1. If you choose not to sign up on the School Cancellation List, you can call the Center after 7 a.m. on the day of a cancellation to see if any spots are available. If there are, the $65 fee is due upon entrance.
* **TUITION FOR SCHOOL CANCELLATION CARE**

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **TIME**  | **COST** | **X TO ENROLL** |
| School Cancellation Care | 8:30 – 5:30 | $65 to sign up |  |

**For office use only**

|  |  |  |  |
| --- | --- | --- | --- |
| Tuition $ | Check # | Date Received | Received by: |