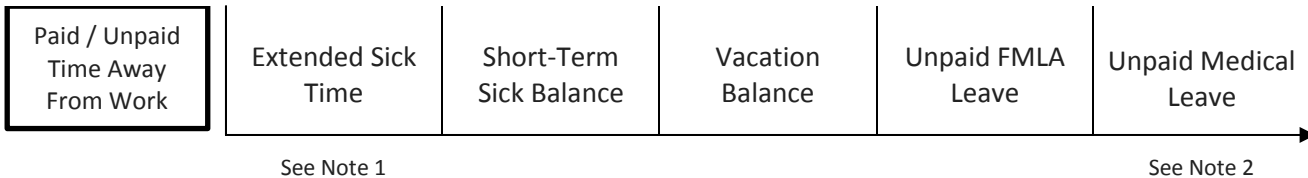


**Employee’s Serious Health Condition  
Non-Bargained For Staff \***

**Example A:** Employee is eligible for extended sick time, and qualifies for FMLA

**FMLA Usage**

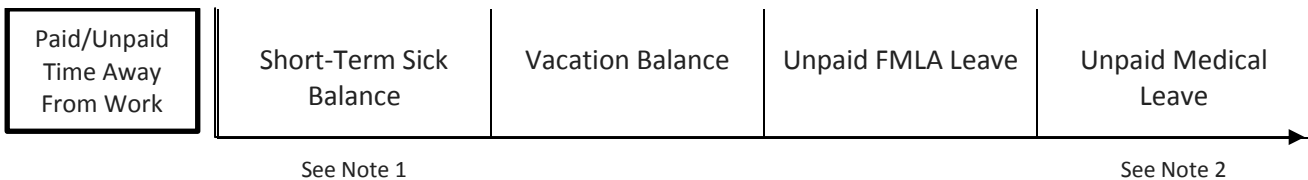
Absences for an FMLA qualifying event will be counted toward the employee’s 12 weeks of FMLA eligibility from the beginning of the employee’s absence.  
Use the FML time code from the start of the absence until eligibility under the FMLA is exhausted



**Example B:** Employee is not eligible for extended sick time, and qualifies for FMLA

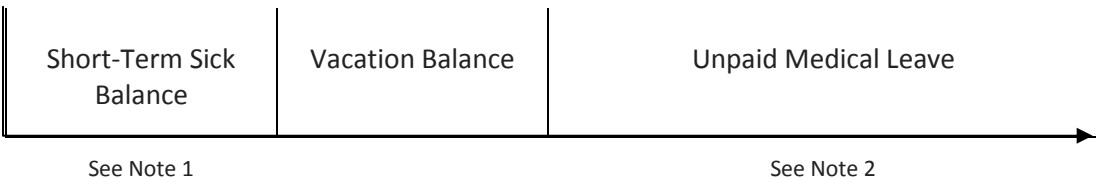
**FMLA Usage**

Absences for an FMLA qualifying event will be counted toward the employee’s 12 weeks of FMLA eligibility from the beginning of the employee’s absence.



**Example C:** Employee is not eligible for extended sick time, and does not qualify for FMLA

**Paid/Unpaid Time Away From Work**



**Notes:**

1. Acceptable supporting documentation provided to the University that confirms the employee is medically unable to work, and noting restrictions, if any.
  2. Begins when the employee’s FMLA leave entitlement ends, or, when the employee is not eligible for FMLA when extended sick/short-term sick/vacation balance/is exhausted. Length of time an employee may be off work is governed by terms of the Unpaid Leaves of Absence SPG.
- \* The applicable collective bargaining agreement should be referenced for employees covered by a collective bargaining agreement (AFSCME, GEO, IUOE, LEO, MNA, POAM, Trades, etc.)