This step by step guide will show Supervisors how to review Respiratory Fit Compliance results using Enterprise Health’s supervisor Portal.

1. After getting to the Supervisor’s portal, click on the bell icon or the Message Center, it will take you to the messages.

2. Now, click on the selected staff’s link to review their Respirator Fit Results.
3. The Respirator Fit Results will show the status if it’s completed or not, it would also show the pass / fail status. **Click** on the back button if more results need to be reviewed.

![Image of Respirator Fit Results]

4. (Respirator Fit results can be printed by clicking on the Print button).

5. **There are reports available for Respiratory Fit compliance, these reports** can be accessed via **home button** or the **Hamburger menu**. **Click** on the home button for now.
6. **click on the Reports Link.**

7. It will show the available reports, click on the Respirator Wearers report.
8. This report can also be printed by using the Print button, back button can be used to go back to the reports page.

(The respirator wearers report includes details about the panel, mask, completion date and pass/fail status).