Candace J. Johnson Award

FOR STAFF EXCELLENCE

UNIVERSITY OF MICHIGAN

Show your appreciation. Make a nomination.

It's hard to place a value on optimism in the workplace. But, you know it when you experience it. If you know a staff member who is a significant positive influence, the Office of the Provost invites you to nominate him or her for the **Candace J. Johnson Award for Staff Excellence.**

AWARD CRITERIA

All regular staff members of the Ann Arbor Campus and Health System are eligible for the **Candace J. Johnson Award for Staff Excellence**. Please provide ***one (1) to five (5) pages*** on how the nominee meets the following criteria:

- Demonstrates strong work qualities such as initiative, dependability, and commitment
- Encourages others to collaborate and strive for excellence in all aspects of work
- Shows a willingness to help others, extends extra effort to take on additional responsibilities
- Makes a difference in the lives of others by displaying a positive outlook and strong compassion

Nominations less than one page in length will not be considered.

HOW TO MAKE A NOMINATION

Print and fill out this form (or type online and print page). Attach a one- to five-page statement on how the nominee meets the award criteria, and return by mail or fax.

Nominee _____ Email Address_____

Title/Department _____

Campus Address _____

Work Phone_____ or Home Phone_____

Nominator _____ Email Address_____

Title/Department _____

Campus Address _____

Work Phone_____ or Home Phone_____

YOU MAY SUBMIT NOMINATIONS BY

Web: ***hr.umich.edu/cjjaward*** **- Fax:** (734) 763-2891 **- Mail:** Ann Ross, UHR | 4033 Wolverine Tower | 3003 S. State St. | Ann Arbor, MI 48109-1281

Candace J. Johnson Award for Staff Excellence Call for Nominations

DEADLINE: OCTOBER 31, 2019