SHOW YOUR APPRECIATION. MAKE A NOMINATION.
It’s hard to place a value on optimism in the workplace. But, you know it when you experience it. If you know a staff member who is a significant positive influence, the Office of the Provost invites you to nominate him or her for the Candace J. Johnson Award for Staff Excellence.

AWARD CRITERIA
All regular staff members of the Ann Arbor Campus and Health System are eligible for the Candace J. Johnson Award for Staff Excellence. Please provide one (1) to five (5) pages on how the nominee meets the following criteria:

• Demonstrates strong work qualities such as initiative, dependability, and commitment
• Encourages others to collaborate and strive for excellence in all aspects of work
• Shows a willingness to help others, extends extra effort to take on additional responsibilities
• Makes a difference in the lives of others by displaying a positive outlook and strong compassion

Nominations less than one page in length will not be considered.

HOW TO MAKE A NOMINATION
Print and fill out this form (or type online and print page). Attach a one- to five-page statement on how the nominee meets the award criteria, and return by mail or fax.

Nominee __________________________________________ Email Address __________________________________________
Title/Department __________________________________________
Campus Address __________________________________________
Work Phone ___________________________ or Home Phone ___________________________

Nominator __________________________________________ Email Address __________________________________________
Title/Department __________________________________________
Campus Address __________________________________________
Work Phone ___________________________ or Home Phone ___________________________

YOU MAY SUBMIT NOMINATIONS BY:
Web: www.hr.umich.edu/cjaward
Mail: Ann Ross, UHR
4033 Wolverine Tower | 3003 S. State Street | Ann Arbor, MI 48109-1281
Fax: (734) 763-2891
Sponsored by the Office of the Provost

Candace J. Johnson Award for Staff Excellence Call for Nominations
DEADLINE: OCTOBER 30, 2015