



The University of Michigan Temporary Employment Form

Part 1: TO BE COMPLETED BY APPLICANT FOR A TEMPORARY POSITION

Personal Information

Last Name: _____ First: _____ Middle: _____

Give legal name as it appears on your U.S. Social Security card. The name, including all letters and spaces must be 50 characters or less.

U.S. Social Security Number: _____ UMID(if known): _____ E-Mail: _____

Are you presently legally authorized to work in the U. S. A.? Yes No

Local Address: _____

City: _____ State: _____ Zip Code: _____ Local Telephone: (_____) _____

Less than High School High School Graduate Technical or Vocational Some College: Freshman Sophomore Junior Senior Bachelors Masters Doctorate

Status

High School Student (If under 18, work permit required) Student at Another Institution -

Other (Non-Student) Name of Institution: _____

U of M Employment

Are you presently employed elsewhere at U of M? Yes No If yes, _____

Releasing Department Signature

Releasing Department Signature

Releasing Department Signature

Releasing Department Signature

Do you have any relatives now employed or enrolled at U of M? Yes No If yes, please list:

Name: _____ Dept: _____ Name: _____ Dept: _____

Current and Previous Employment (including U of M)

| Name and Address of Employer | Dates (Mo/Yr) |
|------------------------------|---------------|
| Name | From |
| Address | To |
| Name | From |
| Address | To |

Have you ever been convicted of a crime?* Yes No If yes, give details in the space provided below.

IDENTIFY ALL MISDEMEANOR AND FELONY CONVICTIONS

Are there any felony charges pending against you?* Yes No If yes, give details in the space provided below.

* A yes response does not automatically disqualify a job applicant from further consideration. Each application is evaluated individually, based on a number of factors including the nature of the crime, how long ago the crime and/or release from incarceration occurred, whether a sufficient or satisfactory work record has been established since the crime and/or release from incarceration, and the criteria of the position for which application is being made.

Please give dates, places, charges and disposition of all convictions, and any other information about convictions you would like the University of Michigan to consider. The University of Michigan may conduct a criminal history file check in order to determine the existence of any arrest resulting in conviction.

Certification


If you are employed by the University of Michigan, you will be expected to execute the following oath as required by State Law:

"I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Michigan, and that I will faithfully discharge the duties of my position and subsequent positions, according to the best of my ability."

Regents' Bylaws 3.10 stipulates the conditions governing intellectual property rights of the University of Michigan:

Unless otherwise provided by action of the Regents:

- 1.) Patents and copyrights issued or acquired as the result of or in connection with administration, research, or other educational activities conducted by members of the University staff and supported directly or indirectly (e.g., through the use of University resources or facilities) by funds administered by the University regardless of the source of such funds, and all royalties or other revenues derived therefrom shall be the property of the University.
- 2.) Computer software created by members of the University staff in connection with administration, research, or other educational activities supported directly or indirectly by funds administered by the University, regardless of the source of such funds, shall be the property of the University. Such computer software may be made available for use on a nonexclusive basis by those who pay appropriate charges to reimburse the University for the costs of development, distribution, and reproduction.
- 3.) The provisions of 1 and 2, supra, shall apply unless they are inconsistent with the terms of any applicable agreement with a third-party sponsor or provider of funds in which case the University's agreement with such sponsor or provider shall control.
- 4.) Patents, copyrights, and property rights in computer software resulting from activities which have received no support, direct or indirect, from the University shall be the property of the inventor, author, or creator thereof, free of any limitation which might otherwise arise by virtue of University employment.
- 5.) In cases which involve both University-supported activity and independent activity by a University staff member, patents, copyrights, or other property rights in resulting work products shall be owned as agreed upon in writing and in advance of an exploitation thereof by the affected staff member and the Vice-President for Research in consultation with the Committee on Patents and Copyrights and with the approval of the University's Office of General Counsel. It is understood that such agreements shall continue to recognize the traditional faculty and staff prerogatives and property rights concerning intellectual work products.

Adherence to this bylaw and all the Regents' bylaws, as they are from time to time amended, is a condition of continued employment at the University of Michigan. If offered an appointment, will you adhere to the conditions stated above? Yes No 

I certify that the answers on this document are true to the best of my knowledge. I realize that all the information furnished by me is important and that the University of Michigan will rely on such information in engaging me and in continuing my employment.

Signature of Applicant: _____ Date: _____

